



DEPARTMENT OF THE AIR FORCE
WASHINGTON, DC

OFFICE OF THE ASSISTANT SECRETARY

1999
02 AUG 1999

MEMORANDUM FOR SEE DISTRIBUTION

FROM: SAF/IA
1080 Air Force Pentagon
Washington, DC 20330-1080

SUBJECT: Requesting SAF/IAX Policy or Process Determinations (IAX 99014)


A significant number of field activities are not following standard operating procedures for obtaining process and policy determinations from SAF/IA. This memorandum sets forth the approved procedure for obtaining SAF/IA guidance.

Within each MAJCOM, one organization is the focal point for Security Assistance policy and procedures. These organizations consolidate and create a cadre of experts regarding the daily execution of Security Assistance processes and procedures. Further, they are responsible for coordinating the official positions, processes, and procedures of their MAJCOM.

Effective immediately, any request received from an office or individual other than the MAJCOM focal point office will be returned to the initiating office without action. Each request forwarded to SAF/IA by the MAJCOM focal point must represent a MAJCOM coordinated position and shall be treated as such. Every MAJCOM request must clearly state it is a MAJCOM coordinated request. It is the responsibility of the MAJCOM to implement this policy - if responsibility for coordinating MAJCOM positions is delegated within the MAJCOM, it is imperative that SAF/IA be notified.

This policy is necessary to ensure future SAF policy, procedural variances or determinations have considered the views of the MAJCOM. Questions concerning this matter can be directed to Patrick Fox, SAF/IAX, (703) 588-8985 or email: patrick.fox@pentagon.af.mil.

cc:
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Patrick Fox, Brig Gen, USAF
Asst Sec of the Air Force
International Affairs

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